



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 11th December 2024 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
6th December 2024

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 13th November 2024
(4.2) Council to note the unapproved Minutes of the Cemetery Committee Meeting held on Thursday 28th November 2024
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**

7. **Planning**

(7.1) To respond to the following Planning Applications:

PL/2023/01520/PPOL Land At Station Road Balsall Common - Outline planning application with all matters reserved except access for the erection of up to 970 residential dwellings including affordable housing (use Class C3), the construction of the length of the Balsall Common Relief Road between Station Road and Waste Lane, including new vehicular access points off Station Road and Waste Lane, extension to the station car park, a neighbourhood and local centre including a care home and care or retirement accommodation (use Class C2), a community building (use Classes E(a)(b)(c)(d)(e), F1(d)(e), F2(a)(b) and C3), a primary school and pre-school (use classes E(f) and F1(a)), public open space and associated infrastructure – comments due 11th December

PL/2024/02008/PPFL Brook Farm Meer End Road Meer End - Change of use of land to stationing holiday let cabin – comments due 17th December

PL/2024/02700/MINFHO Meadow Croft Fen End Road Fen End - Demolition of Garages and existing extensions, new replacement part two storey, part single storey side and rear extensions and associated alterations – comments due 18th December

PL/2024/02577/TPO Knights Court Apartments 550 Kenilworth Road Balsall Common - Remove T1, T2 and T3 (Douglas Firs), overhanging the garden of 552D Kenilworth Road and protected by TPO/00852 – comments due 18th December

(7.2) To note the following Planning determinations;

PL/2024/01924/MINFHO 9A Balsall Street East Balsall Common CV7 7FQ – APPROVED

PL/2024/01911/PPFL Apartment 33 550 Kenilworth Rd Balsall Common – APPROVED

PL/2024/01949/MINFHO 6 Burberry Grove Balsall Common Solihull CV7 7RB - APPROVED

PL/2024/01785/TPO 199 Kenilworth Road Balsall Common Solihull CV7 7EL - APPROVED

(7.3) Awaiting Planning decisions;

PL/2023/00963/PPFL Land off Oxhayes Close, Balsall Common

PL/2024/01900/PPFL Magpie Farm Magpie Lane Balsall Common Solihull CV7 7AW

PL/2024/01917/M106 Application pursuant to section 106A of the Town and County Planning Act 1990 dated 30th October 2009 for a modification to the existing section 106 agreement relating to **Birmingham Airport**, Application Ref: 2008/22/S.

PL/2024/01971/TPO Adj To 1 Gipsy Lane Balsall Common Solihull CV7 7FW

Oak tree One-sided Crown Reduction of up to 2m, Remove Deadwood, Remove Suckers and Epicormic growth

PL/2024/01824/TPO 558 Kenilworth Road Balsall Common Solihull CV7 7RZ

Fell Pine tree (T18) to ground level and replant 1 No. medium Silver Birch tree in its place.

PL/2024/02496/PNCUDW Fen End Farm Oldwich Lane East Fen End Solihull CV8 1NR

Prior notification for change of use from agricultural building to 3 No. dwellings – comments due 26th November

PL/2024/02382/PPFL Greenfield Holly Lane Balsall Common Solihull CV7 7EA

Erection of replacement dwelling – comments due 26th November

PL/2024/02394/MINFHO 18 Alder Lane Balsall Common Solihull CV7 7DZ - Proposal: Rear single storey extension – comments due 20th November

PL/2024/02321/PPFL The Lant Recreation Ground Meeting House Lane Balsall Common -

Installation of a ground mounted photovoltaic solar panel array connected to battery storage located in the Lant Centre building – comments due 27th November

PL/2024/02614/MINFHO 3 Gipsy Lane Balsall Common Solihull CV7 7FW – Proposal:

Amendments to extant application PL/2022/00967/MINFHO – Proposed front, side and rear extensions and alterations to provide enlarged open plan living, dining, kitchen area, utility and laundry room and roof extension to provide additional bedrooms at first floor within the roof space. Erection of an outbuilding for incidental use to the main dwelling – comments due 27th November

PL/2024/02585/CLEUD Town Crier Cottage Fen End Road Fen End Solihull - Certificate of lawful development of existing equestrian commercial enterprise including commercial liveryes and other associated equine activities relating to commercial activities – comments due 27th November

PL/2024/02615/MINFHO 9 Balsall Street East Balsall Common Solihull CV7 7FQ - Single storey extension to side/rear – comments due 27th November

PL/2024/00946/TPO Michael Blanning Place Gorton Croft Balsall Common Solihull – Oak trees crown reduction – comments due 29th November

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.11.24 – 30.11.24

(8.2) To note the Cashbook and Reserve Movements reports for November 2024

(8.3) Proposal to approve the Finance Working Groups recommended budget for 2025/26

(8.4) Proposal to approve reserve proposals 2025/26

(8.5) Proposal to agree a precept level 2025/26

(8.6) To approve the following payments below using the General Power of Competence for the month November 2024

(8.7) To propose to nominate two Councillors to authorise this month’s bank payments as per Agenda Item **(8.6)**

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
15.11.24	3897	Pied Piper	Mole Control November	17.00	102.00
		Vish Gardening Services Ltd	Planter maintenance	-	74.50
27.11.24	1839	Vish Gardening Services Ltd	Planter maintenance	-	50.00
23.12.24	Payslip	Tracey Carpenter	Salary	-	-
	Payslip	Lance Judge-Porter	Graves labour Nov hours	-	503.80
01.12.24	0203-0601	BC Village Hall	Room Hire	-	48.00
30.11.24	2024/BPC39	J Parry-Evans	November temp clerk	-	943.75
01.12.24	24-11-034	Fairways Contracting	Grounds Maintenance	240.33	1442.00
18.11.24	24-11-338	Fairways Contracting	Christmas Trees	82.00	410.00
01.12.24	24-11-034	Fairways Contracting	Playground Inspections	23.19	139.16
15.11.24	Q3	Liz Macdonald	Councillors Allowance	-	375.00
15.11.24	Q3	David Slatter	Councillors Allowance	-	437.50
15.11.24	Q3	Sara Kirby	Councillors Allowance	-	250.10
15.11.24	Q3	Richard Lloyd	Councillors Allowance	-	437.50
15.11.24	Q3	Richard Drake	Councillors Allowance	-	187.70
15.11.24	Q3	Keith Tindall	Councillors Allowance	-	187.70
15.11.24	Q3	Kay Howles	Councillors Allowance	-	273.90
15.11.24	Q3	Marion Keeley	Councillors Allowance	-	250.10
25.11.24	H2310	Balsall & Berkswell FC	NDP Steering Group	-	25.00

(8.8) Proposal for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit for the period 01.11.24 – 30.11.24 Total £22.97

* Monthly Fee £3.00

* Monthly Adobe £19.97

9. Proposal for Council to note update on VASA volunteer driver service update, the Transport Project Meeting and agree future commitments.

(9.1) Proposal for Council to receive a verbal update from the Community Health and Well-being working group meeting on the 18th November 2024.

(9.2) Proposal for Council to approve a contribution of £1,500 towards VASA volunteer driver service running costs 24/25.

10. Proposal for Council to approve:

(10.1) Council to rescind its decision at item 10.1 November 2024 as subsequent legal advice is that the proposed Steering Group Terms of Reference would not be a properly constituted body.

(10.2) Council has agreed in principle to move to a joint NDP with Berkswell parish.

Council to agree that as the cost of the work would be significant that this should only be progressed when there has been a material change i.e. a new Solihull Local Development Plan or there is evidence of significant problems with the Balsall NDP policies.

Council to rescind its decision (10.2 November 2024) to submit an updated Application for Area Designation at this time.

11. **Council to approve and adopt** the revised draft Standing Orders, which are based on the latest NALC model and carry forward of the relevant details from the current Standing Orders.
12. **Council to approve** the updated Financial Regulations, which are based on the Model NALC Regulations issued in 2024.
13. **Council to approve** the proposed Reserves Policy.
14. **Proposal for Council** to note update on Balsall Common Programme Manager post.
15. **Proposal to receive** verbal report by Cllr Tindall on recent Birmingham Airport Consultative Committee meeting.
16. **Proposal to note** update from Christmas Lights switch on event Friday 29th November, thank you to all those who participated or contributed to it.
17. **Council to note** that Solihull MBC issued a call for site submissions on 29 November to run until 31 January 2025. Those promoting sites in the withdrawn Local Plan have to re-register their interest so that Solihull has up to date evidence on the availability of any proposed site. Solihull is also keen to receive submissions about sites not previously submitted, especially if they relate to brownfield land opportunities.
18. **Proposal to co-opt** to fill Councillor vacancies.
19. **Council to note** that the West Midlands Combine Authority are writing the Local Nature Recovery Strategy (LNRS) for the West Midlands and to shape the strategy has launched a survey. The survey is open to everyone. The council has policies in the Balsall NDP, has a biodiversity policy and is responsible for sites that should be included in the LNRS and so should respond to the survey.
(19.1) Council to authorise the Chairman to respond on its behalf.
20. **Council to note** that from 5 January 2025 the 87/87A and 88 bus services will be replaced by the 188 from Solihull to Coventry via Knowle, Dorridge and Balsall Common. The service will be operated by Stagecoach and run every 60 minutes Monday to Saturday daytime.
21. **Correspondence:**
Proposal for Council to respond to an email from the Chairman of the Berkswell & Balsall Common Sports & Community Association (BBCSCA) regarding an application for the Solar PV panel Array at the Lant Grounds: PL/2024/02321.
22. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
23. **Date and Venue of Next Meeting**
Proposal for the next Parish Council Meeting to be altered from Wednesday 8th January 2025 to Wednesday 15th January 2025, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.